

PTA Board Meeting

Minutes



Date, Time, and Location: 9/19/23 @ 7:45 am, Red Rocks Elementary

Board Members (In person or virtual):

Melissa Herron(P), Elizabeth Segel (P), Jessica Green (A), Colleen Burgin (P), Alex Steffen (P), Sarah Gierow (A), Becca Oshsner (P), April Allen (P), Mary Kealey(P), Josie Jones (A), Lisa Harrell (P), Jessie Becker (P), Beth Alber (P), P=present A=absent

Others in attendance (In person or virtual):

Matthew Turner, Caitlyn Falbo, Lauren Hudnut, Danielle Bovitz, Jen Burnham, Eliza McClelland, Greg Isaac, Amy Ramos, Tanisha Lee, Haley Prey

Meeting called to order by President, Melissa Herron at 7:45 a.m.

Presented by Melissa

- PTA Goals – Support teachers and classrooms. Purchased 12 Mimeo Boards for classrooms last year. Provide discretionary funds for staff needs and wants. Partner with school to support their goals.
- PTA Vision – Make every child's potential possible.
- PTA Mission – Be a voice for all children and a resource for all families and advocate for every child.

● School Testing Overview – Jen Burnham

Presented upcoming tests and how to read. Discussed positive atmosphere and encouraging kids to do their best as well as high participation rates of students. Incorporating OG Training, multi-sensory approach i.e., tapping, movement in classrooms and with intervention services.

● President Report – Melissa

General meetings held every other month. Deciding between 7:45 am and 2:45pm start time. Board member meetings every other month on Sunday evenings. October, Board Member meeting will need to be moved due to Top Golf event. Email will be forthcoming. By-laws presented. Quorum is 5 people. Only PTA members vote. Each family gets 1 vote. Budget amendments laid out. Membership fees and National Dues remained the same and do not pull in funds for PTA. Members receive benefits at events during year including discounts given for carnival tickets. Determined officers voted in for 1-year term with 4-term max.

- Vote to approve By-laws – April moved to approve and was seconded for approval.

Reflections program on hold for 23-24 school year due to lack of support from Jeffco. Questions can be directed to Melissa.

- Board Meeting Minutes approved and seconded.

Looking at 2-year budget window as 23-24 PTA approved budget shows deficit. Inflated cash balance likely due to Covid years and low commitments vs standard funding. Duty to apply funds raised that year to that year's goals plus \$30-40,000 deficit spend down per year. Student enrichment \$2000/year/grade.

Garden needing new support person. Melissa is the point person.

Directory for next year is up in the air. PTA can no longer receive class lists and cannot pull information from database. Huge time commitment and no point person for next year currently.

Raccoon News deadline is 4pm on Wednesday for Friday newsletter.

- Tanisha Lee
Requested blurb for teachers and newsletter to families to get membership up. Sign-up genius created so 1-3 teachers attend PTA general meetings. Discussed book breaks with virtual author visits supported by PTA funds. Requested science enrichment ideas.
- VP Report – Colleen
Volunteers for classrooms covered. Will email all room parents for introduction emails to ensure parents signed up. Link Tree on Calendar has all sign-up geniuses. Will ask teachers to add/update Amazon wish lists. April to post. Still needing volunteers for setup and teardown of book fair. Set to appear in Raccoon News.
- Treasurer Report – Elizabeth
Provided report from financial review of 22-23
 - Budget amendment approved to include \$200 for Health Room needs.
- SAC Report – Jessie
SAC meetings will be every 2nd Tues of the Month at 6:30pm. Also available via Zoom. Math scores not as high as they are wanting to see. A nationwide dip occurred. RR was not on roll-out for improvement plan but submitted to district and now have limited access. Program called Illustrative Math will be a focus next year. Melissa is looking into reason RR is not a pilot school (partly based on our high test scores), but some teachers will receive limited training and will still be a focus.
- Fundraising Report – April
Raccoon Run funding approx. \$17,000 but most funding comes in last few days/hours prior to event. 1 cyclist and 1-2 photographers still needed for the run. Top Golf launch coming next. Will see donations right away as payment system is automated. We pay \$10 per guests and the rest is funding for the PTA. Planning 2 community nights per month. November to January having restaurant nights only due to past experience. Project set for Paint on the Rocks. Holiday Shop all set for December. Will be shipping in November. Using a new company i.e., Little Gifts that should be carrying new product. Racecourse set for Raccoon Run. One word error in program. In case there are questions, 3rd graders will be running the long course. Next community night is Smash Burger on September 25th.
- Community Outreach Report – Becca
Met with Town Clerk. Want to support Stargazing Event. They have the telescopes. Pumpkin carving will be the next event. Theme not yet picked.
- Staff Appreciation - Melissa
Breakfast for 1st day – done. Coffee for In-Service Day on September 22nd – done. Next event is school conference week. Planning and ideas going through Sarah and Josie. Sign-up for monthly staff snacks on Link Tree.

Next PTA General Meeting: 11/14/23 @ 2:45 pm at RR School Library

Meeting adjourned at 9:15 am

Minutes compiled by Beth Alber, Secretary.